

SEP 23 2013

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Kelli Davis

TODAY'S DATE: Sept 17, 2013

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD: Kelli Davis

REQUESTED AGENDA DATE: Sept 23, 2013

SPECIFIC AGENDA WORDING:

Discuss and consider declaring 40 each M-100 election machines as surplus property.

PERSON(S) TO PRESENT ITEM: Kelli Davis

SUPPORT MATERIAL: LGC 263.152 (a)

TIME: 1 min

ACTION ITEM: X

WORKSHOP _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: Elections department

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____